

ARIZONA DEPARTMENT OF EDUCATION

Tom Horne
Superintendent of
Public Instruction



School Finance
1535 West Jefferson
Phoenix, Arizona 85007
(602)-542-5695
(602)-542-3099 fax

STATE OF ARIZONA

SCHOOL FINANCE MEMORANDUM 06-008

TO: District Superintendents and District Business Managers
Charter School Administrators, Directors and Principals

FROM: Philip Williams, Deputy Associate Superintendent of School Finance

DATE: August 8, 2005

SUBJECT: Statewide Re-opening of FY05 Submissions to SAIS

Over the last few weeks, many 15-915 requests have been submitted to School Finance to correct FY05 Student Detail Data. In an effort to provide the best service possible and to expedite the turn around time of any changes or corrections, School Finance has decided to allow FY05 submissions to SAIS through August 31, 2005 without the requirement of an ARS 15-915 request. Any requests for data corrections after August 31, 2005, must follow the ARS 15-915 request procedure.

It is understood that many LEA's have already submitted FY05 15-915 requests. Since the window for FY05 SAIS submissions has been reopened, it is no longer necessary for you to request upload permissions and ad hoc aggregation per the published 15-915 process. You can consider all of your 15-915 requests officially closed. Per the Student Detail Activity Report, (<http://www.ade.az.gov/schoolfinance/>), aggregations will be completed approximately every other day and ad hoc requests for report generation will still be accepted by Dolores Gerritse via e-mail at dgerrit@ade.az.gov. The constraints of the 15-915 process have been removed.

Please know that a FY05 statewide aggregation, push and regeneration of reports has been completed as of August 8, 2005. This aggregation includes only those records with transactions affecting ADM, SPED or ELL funding counts. Please be aware, however, that other Non-ADM, SPED or ELL submissions may have unintentionally included data that may impact the counts reported. Please review all of these reports found on your district's or charter's homepage at:

<http://www.ade.az.gov/Districts/>

The budgetary impact of the FY2005 student detail corrections completed by August 31, 2005, will be included in the FY06 Expenditure Analysis (Budg25) required pursuant to ARS 15-905 (E). It is expected that the final FY05 Recalculation for Charter Schools and the FY05 Recalculation of Growth for Districts will be completed prior to the FY06 December 15, 2005 Budget Revision.

If you have any questions or concerns, please notify Katherine van Mourik in School Finance at 602-542-8797 or by email at kvanmou@ade.az.gov.